# NHS Golden Jubilee Board Meeting Agenda

**Thursday 27 November 2025, 10:00am**

**NHS GJ Boardroom, Level 5 East and** **MS Teams**

| **Time** | **Item No.** | **Item** | **Executive / Non-Executive Lead** | **Purpose** | **Paper/**  **Verbal** |
| --- | --- | --- | --- | --- | --- |
|  | **1** | **OPENING REMARKS** |  |  |  |
| 10:00 | 1.1 | **Wellbeing Pause and Chair’s Introductory Remarks** | Susan Douglas-Scott | Assurance | Verbal |
| 1.2 | **Apologies** | Susan Douglas-Scott | Noting | Verbal |
| 1.3 | **Declarations of Interest** | Susan Douglas-Scott | Discussion | Verbal |
| Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest. It is also a member’s duty under the Code of Conduct to ensure that changes in circumstances are reported within one month of them changing. Please notify changes to [corporate.governance@gjnh.scot.nhs.uk](mailto:corporate.governance@gjnh.scot.nhs.uk) For further information around Declarations of Interest please refer to the Code of Conduct section of the Board Members’ Handbook. | | | |
| 1.4 | **Matters Arising** | Susan Douglas-Scott | Discussion | Verbal |
| 10:10 | 1.5 | **Chief Executive Update** | Carolynne O’Connor | Assurance | Verbal |
|  | **2.** | **CONSENT AGENDA ITEMS – Approval Only** |  |  |  |
| 10:20 | 2.1 | Whistleblowing Q2 Report | Anne Marie Cavanagh | Approval | Paper 2.1 |
| 2.2 | Health and Safety Q2 Report | Jonny Gamble | Approval | Paper 2.2 |
| 2.3 | Health and Care Staffing Programme Q2 Report | Anne Marie Cavanagh | Approval | Paper 2.3 |
| 2.4 | Whole System Infrastructure Planning Update | Carole Anderson | Approval | Paper 2.4 |
| 2.5 | Board Performance Report | Carole Anderson | Approval | Paper 2.5 |
| 2.6 | Centre for Sustainable Delivery Financial 6 Monthly Update | Jonny Gamble | Approval | Paper 2.6 |
| 2.7 | NHS Scotland Academy Financial 6 Monthly Update | Jonny Gamble | Approval | Paper 2.7 |
| 2.8 | Feedback Q2 Report | Anne Marie Cavanagh | Approval | Paper 2.8 |
| 2.9 | Corporate Governance Q2 Report | Carole Anderson | Approval | Paper 2.9 |
|  | **3** | **ITEMS FOR APPROVAL** |  |  |  |
|  | **3.1** | **Board** |  |  |  |
| 10:21 | 3.1.1 | Unapproved Minutes (for Board Members only)   * 28 August 2025 | Susan Douglas-Scott | Approval | Paper 3.1.1 |
| 3.1.2 | Action Log – No Outstanding Actions | Susan Douglas-Scott | Approval | Verbal |
|  | **3.2** | **Clinical Governance** |  |  |  |
| 10:25 | 3.2.1 | Clinical Governance Performance Report as at Month 5 | Anne Marie Cavanagh | Approval | Paper 2.5 |
| 10:35 | 3.2.2 | Healthcare Associated Infection Report | Anne Marie Cavanagh | Approval | Paper 3.2.2 |
| 10:40 | 3.2.3 | Clinical Governance Committee Update | Linda Semple | Awareness | Paper 3.2.3 |
| 10:45 | 3.2.4 | Clinical Education Annual Report | Anne Marie Cavanagh | Approval | Paper 3.2.4 |
|  | **3.3** | **Staff Governance** | |  |  |
| 10:50 | 3.3.1 | Staff Governance Performance Report as at Month 5 | Laura Smith | Approval | Paper 2.5 |
| 11:00 | 3.3.2 | Staff Governance and Person-Centred Committee Update | Rob Moore | Awareness | Paper 3.3.2 |
| **11:05** | **Break** | | | | |
|  | **3.4** | **Finance and Performance** | |  |  |
| 11:15 | 3.4.1 | Operational Performance – Month 5 | Lynne Ayton | Approval | Paper 2.5 |
| 11:30 | 3.4.2 | Financial Summary Report – Month 5 | Graham Stewart | Approval | Paper 3.4.2 |
| 11:45 | 3.4.3 | Capital Position 2025/26 | Graham Stewart | Approval | Paper 3.4.3 |
| 11:55 | 3.4.4 | Finance and Performance Committee Update | Stephen McAllister | Awareness | Paper 3.4.4 |
| 12:00 | 3.4.5 | Audit and Risk Committee Update | Lindsay Macdonald | Awareness | Paper 3.4.5 |
| 12:05 | 3.4.6 | Annual Delivery Plan Q2 Update | Carole Anderson | Approval | Paper 3.4.6 |
| 12:15 | 3.4.7 | Climate Emergency Sustainability Annual Report 2024/25 | Carole Anderson | Approval | Paper 3.4.7 |
| 12:25 | 3.4.8 | Public Bodies Climate Change Duties Report 2024/25 | Carole Anderson | Approval | Paper 3.4.8 |
|  | **3.5** | **Strategic Portfolio Governance** |  |  |  |
| 12:30 | 3.5.1 | Strategic Portfolio Governance Committee Update | Rebecca Maxwell | Awareness | Paper 3.5.1 |
| 12:35 | 3.5.2 | Centre for Sustainable Delivery – Core Programme Updates and Assurance Statement | Katie Cuthbertson | Approval | Paper 3.5.2 |
| 12:40 | 3.5.3 | NHS Scotland Academy Update | Kevin Kelman | Awareness | Verbal |
|  | **3.6** | **Corporate Governance** |  |  |  |
| 12:45 | 3.6.1 | Strategic Risk Register | Mark MacGregor | Approval | Paper 3.6.1 |
| 12:55 | 3.6.2 | Annual Review Update | Carolynne O’Connor | Awareness | Verbal |
|  | **4.** | **CONSENT AGENDA ITEMS – For Awareness Only – No Further Discussion** | |  |  |
| 13:05 | 4.1 | People Update (Mid-Year Report) | Laura Smith | Awareness | Paper 4.1 |
|  | **5.** | **CONSENT AGENDA ITEMS – For Approval - No Further Discussion** | |  |  |
|  | **5.1** | **Minutes from Quarter 2 – August 2025** |  |  |  |
| 13:06 | 5.1.1 | Clinical Governance Committee Approved Minutes 14 August 2025 | Linda Semple | Approval | Paper 5.1.1 |
| 5.1.2 | Staff Governance and Person-Centred Committee Approved Minutes 12 August 2025 | Rob Moore | Approval | Paper 5.1.2 |
| 5.1.3 | Finance and Performance Committee Approved Minutes 13 August 2025 | Stephen McAllister | Approval | Paper 5.1.3 |
| 5.1.4 | Audit and Risk Committee Approved Minutes 19 August 2025 | Lindsay Macdonald | Approval | Paper 5.1.4 |
| 5.1.5 | Strategic Portfolio Governance Committee Approved Minutes 1 May 2025 | Rebecca Maxwell | Approval | Paper 5.1.5 |
| 13:07 | **6.** | **Any Other Competent Business** | Susan Douglas-Scott | Discussion | Verbal |
| **7.** | **NHS GJ Board Next Meeting Dates:**  Board Meeting:Thursday 26 February 2026 | Susan Douglas-Scott | Awareness | Verbal |
| 13:08 | **8.** | **Debrief with Chair – Reflections on the Meeting** |  | | |
| 13:10 | **9.** | **Close** |  | | |